

CONSIDERING BECOMING A LICENSED HOME CHILD CARE PROVIDER?

Questions to ask a licensed home child care agency

To be a licensed home child care provider in York Region, you are required to partner and enter into a contract with a licensed home child care agency. Below is a list of suggested questions you can ask a child care agency you may partner with to help inform your decision. Please note that this is not a comprehensive list. It is meant to be used as a guideline.

SETTING UP YOUR HOME

- What kind of support will you (the agency) be providing me to set up my licensed home child care (LHCC)?
- Do I have to be the owner of the house to host a LHCC?
- Can I set up a LHCC:
 - in a rental property
 - in an apartment building
 - in a basement apartment/basement of a house
- Whose responsibility is it (agency or provider or family) to provide the following:
 - Equipment (such as beds, toys, tables/chairs)
 - Materials and supplies (such as arts and crafts materials, washroom supplies)
 - Food

LICENSING

- If I enter into a contract with you, how long does it take to process changes in your (the agency) license before I can start operating my home child care?
- Will you (the agency) pay for the cost to any changes to your license?

BUSINESS FINANCIALS

- What costs are involved in starting my business?
- Do you offer start-up funding* that I can apply for?
- Do I need to purchase my own insurance to start my home child care? What type of insurance is required?

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1-877-464-9675
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- Has the agency opted into the Canada-Wide Early Learning Child Care (CWELCC) system? How does this affect the rate families pay who are attending my LHCC?

INCOME

- Does my wage depend on the number of children I am caring for or am I paid a fixed wage per hour?
- How much income can I earn for each child?
- Are there fees I must pay to the agency?
 - What are they?
 - How much are they?
 - How often are they paid?
- Can I offer extra programs such as dance or music, and charge the parents extra tuition fees?

ADMINISTRATION

- Can I provide my work schedule to the agency, or will the agency tell me my work hours?
- Is there a minimum number of hours that I need to be available?
- Can I choose what age range(s) of children to care for so long as I am following the *Child Care and Early Years Act, 2014*?

PROVIDER QUALIFICATIONS

- Are there any specific certifications or trainings that I require to work as a provider for your agency, for example:
 - Early Childhood Education diploma
 - First Aid and CPR Certificate
 - Food Handling Certificate
- Will your agency provide reimbursement for the cost of any required training?
- Does your agency provide any additional training, certification, or professional development opportunities? Is there a cost?

GLOSSARY OF DEFINITION:

***Start-up funding:** One-time funds provided to the home child care provider to help in their initial expenses as they start their home child care business. Eligible expenses may vary depending on the source and type of grant available