



Regional Municipality of York

COMMUNITY VIOLENCE PREVENTION FUNDING

**Application Guide for Resident-led
Groups**

May 2024

Questions?

Please contact communityaction@york.ca

A. BACKGROUND

Community Violence Prevention Funding (CVPF)

York Region Community Violence Prevention Funding supports the implementation of the Region's [Community Safety and Well-Being \(CSWB\) Plan](#) by building community capacity to undertake proactive and targeted initiatives that are community-based and culturally appropriate. Actions that are supported by the funding will be linked to the priority areas of mental well-being, housing stability and economic stability in order to reduce underlying risk factors that can lead to youth crime, harm and victimization (including involvement in gun and gang violence).

Objectives

The CVPF aims to:

- Increase education and awareness about community safety and well-being, including but not limited to education and awareness of the risks and consequences of gang involvement
- Increase gang violence prevention and intervention programs and services within York Region
- Prevent and reduce the involvement of children and youth in gang activity, crime or violence
- Build youth mental health resiliency by providing critical services in social, emotional and mental development; and
- Increase youth's attachment to the labour force, schools and retraining

The funding enables:

- Community-based actions, including those from the CSWB Community Action Tables, to be successfully planned and implemented
- Increased capacity-building and potential funding supports for grassroots groups
- Increased proactive and culturally appropriate supports and activities

The target population for initiatives funded by the CVPF is youth ages 6-26 years who are in one or more [priority groups](#).

The Opportunity

The funding will support initiatives located in the geographic area of the Regional Municipality of York to align with the four geographic focus areas identified in the Region's [CSWB Plan](#):

- a) Northern Georgina
- b) Central Newmarket
- c) South-central Markham; and
- d) South-central Richmond Hill (south-central Richmond Hill will also include the City of Vaughan geographic boundaries)

B. SCOPE OF SERVICE, ELIGIBILITY, TRUSTEESHIP AND DELIVERABLES

Scope of Service

Projects must align with the objectives of the Community Violence Prevention Funding. Programming should be informed by consultations/needs assessments with youth, and be based on:

- Trauma-informed programming
- Gang prevention community education/awareness campaigns
- Employment development and supports
- Community engagement activities
- Indigenous services and/or programming
- Supports focused around Black youth
- Gender based programming
- Hate motivated incident awareness/prevention
- Leadership development programming
- Mental health programming and supports
- Reintegration services and/or programs
- Culturally specific activities/programming

Projects can include activities such as community events, art projects, and other creative initiatives that engage residents in violence prevention efforts.

Applicants must clearly articulate their project through the application questions, including a detailed plan of activities and budget that align with the proposed activities. If the proposed initiative is part of a larger project for which the applicant has received funding, there must be a clear demonstration that the funding supports a new activity.

Eligibility

- The resident-led group must be made up of at least five community members who are not related to each other and do not live at the same address.
 - Residents must either be members of a resident group or have come together to implement a community violence prevention project.
- The resident-led group members must reside within the Regional Municipality of York.

Trusteeship

Resident groups who are not a non-profit group will need to work with an incorporated non-profit partner organization to apply and access funds.

- The non-profit partner will serve as the main applicant, trustee, and point of contact for the project. Interested parties must be willing to collaborate with the non-profit partner throughout the project's lifecycle, and the non-profit partner will be responsible for providing regular progress updates.
- The non-profit partner must operate within the Regional Municipality of York.

Deliverables

Successful applicants will deliver the following during the contract period:

- An implementation plan with timelines, including key tasks related to communications and training, as applicable.
- Deliver regular updates to York Region.
- Deliver interim and final reports to York Region.

C. WHAT IS THE AMOUNT OF THE FUNDING

Resident-led groups or non-profit partners can apply for up to \$4,000 in funding per funding request.

D. HOW CAN THE FUNDS BE USED

Eligible Expenses

The following project costs are eligible for funding:

- Staff time (salaries, benefits, including temporary contracted project employees)
- Dedicated activity space
- Training and facilitation
- Equipment, software, digital platforms, supplies or materials required for activities
- Printing
- Graphic design
- Health and safety items, including masks
- Interpretation and translation services
- Outreach to the community
- Transportation costs
- Honorarium
- Food and refreshments
- Other expenses relevant to the overall initiative on a case-by-case basis, subject to approval by York Region, Program Manager, Community Development.

Ineligible Expenses

- Donations or funds that are provided directly to other community organizations, religious groups, or political parties
- Gift cards or honoraria for project leaders or participants in total of more than 50% of the funding
- Fines and penalties
- Membership fees in clubs and organizations
- Alcoholic beverages
- Maintaining existing services or programs
- Regular salaries and rent of office space
- Support to ongoing already funded programs or activities where this funding would duplicate other funding received

G. KEY DATES

DATE	DESCRIPTION
May 1 st , 2024	Call for applications opens
Ongoing up to September 30 th , 2024 or until funding runs out	Deadline to submit your application
March 31 st , 2025	Last date for projects to end by

F. HOW TO SUBMIT YOUR APPLICATION

Please email communityaction@york.ca to set up time to meet with a staff member who will review your idea with you and direct you to apply. Please do not apply without speaking with a staff member. Successful applicants will be notified via email within 2-3 weeks of submission.

Alternative Formats

This document is available in alternative formats. Please contact communityaction@york.ca

ASSESSMENT OF APPLICATIONS FOR COMMUNITY VIOLENCE PREVENTION FUNDING:

Applications will be assessed according to their ability to successfully complete the eligibility screening and by their rating based on the rubric below. Applications should have a clear plan for implementation, including goals, timelines, and expected outcomes, and should demonstrate community involvement and engagement.

1	Experience Do resident-led group members/non-profit partner organization have experience in: <ul style="list-style-type: none">• Implementing community engagement activities that are trauma-informed practices, gang prevention education, and employment development, etc?• Positive youth development principles and practices, mental health, and justice sector? Do resident-led group members/non-profit partner organization have: <ul style="list-style-type: none">• An understanding of the local focus area(s) where the project will take place?
2	Project Proposal and Work Plan Review <ul style="list-style-type: none">• Is the target population youth ages 6-26 years, including but not limited to those who are in one or more priority groups?• Has youth feedback been incorporated into the proposed project, or plans included to involve youth in the development of the project?• Is it clear how the proposed project will contribute to community safety and well-being in the focus area(s)?• Is the work plan clear, complete and have sufficient milestones? Is it reasonable?• Are partnering agencies' roles shown and clearly outlined? Does the plan show effective collaboration?• Does the work plan indicate readiness to begin the work once funding is released?
3	Monitoring and Reporting <ul style="list-style-type: none">• Are outcome indicators and service targets shown? For example, culturally appropriate programming, increased awareness about youth mental health, community participation, etc?• Are SMART (Specific, Measurable, Achievable, Relevant and Timely) metrics used?• Does the project show incorporating feedback throughout the project to continually improve?
4	Financial Information <ul style="list-style-type: none">• Is sufficient budget detail provided?• Are the budget line item amounts reasonable?• Is the proposed breakdown of staff tasks and allocation of time appropriate?• Is the budget realistic given the activities described?

Review teams will be established on an ongoing basis to evaluate each application on the basis of all information provided by the Applicant(s). York Region reserves the right, in its sole and absolute discretion, to follow up with the Applicant to seek further information and/or clarification with respect to any information included in its application. There is no guarantee that any application that meets the overall requirements will be selected.

It is each Applicant's responsibility to seek clarification on any matter that may seem unclear before submitting an application. The Region cannot be held responsible for any misunderstanding of the application by an Applicant.

Do you have questions? Please email communityaction@york.ca for support.

APPENDIX A: COMMUNITY SAFETY AND WELL-BEING FOCUS AREAS

(For this project, south-central Richmond Hill will also include the City of Vaughan geographic boundaries)

