
To: York Region Rapid Transit Corporation Board of Directors

From: Mary-Frances Turner, President

Subject: **Technical Advisory and Construction Oversight Services – Contract Award**

Ref: YORK-#8331896

Recommendation(s)

It is recommended that:

1. The Board authorize the President of YRRTC to award and execute the contract for Technical Advisory and Construction Oversight Services (Technical Advisory Services), subject to Metrolinx's approval

Purpose

The purpose of this report is to:

- Inform the Board that YRRTC has recommenced a competitive procurement process to secure Technical Advisory and Construction Oversight Services (Technical Advisory Services), for the period commencing July 1, 2018, and to update the Board on the status of the procurement
- Seek the Board's delegated authority for the President of YRRTC to implement the award process, including the authority to execute the Technical Advisory Services contract on the Corporations behalf, subject to Metrolinx's approval

Background

From September 2009, the Corporation has carried out its powers in the delivery of the rapid transit projects, seeking authorization from its Board of Directors as required to undertake the Corporation's business

- The Rapid Transit Agreement gives the Corporation the authority to enter into contracts in its own name, provided that the contract relates to a transaction that has been included in the business plan and budget approved by Regional Council, or the contract relates to a transaction for which funding has been 100% secured from a senior government level

In 2017 YRRTC implemented a "delineated services model" to secure the Technical Advisory Services needed to deliver the infrastructure projects within the Metrolinx and Regional capital programs

- The delineated services model involves a delineation of services into three streams:
 1. project technical advisory services and construction project oversight;
 2. capital program management; and
 3. strategic management and financial advisory services
- An environmental scan of best practices revealed that many transit infrastructure Provincial agencies across Canada have used a "delineated services model" to secure the breadth of Technical Advisory Services needed to deliver their infrastructure projects
- The delineate services model provides an opportunity to tailor advisory services to meet the needs and complexity within the capital program requirements

As part of the transition to the delineated service model, YRRTC initiated a competitive procurement process to secure Technical Advisory Services to support the delivery of the Metrolinx and Regional capital programs

- The Technical Advisory Services scope of work included:
 - Technical Advisory Services - project management, planning, design, design reviews, property acquisition support, permits and approvals, utility support, environmental compliance and monitoring, transportation/traffic solutions, operations and commissioning
 - Construction Oversight Services - compliance/quality oversight, site activity monitoring, and schedule monitoring
- The Technical Advisory Services RFP was released in March 2017 and closed in April 2017. The procurement received one bid (from WSP Canada Group Limited, YRRTC's

then Owners' Engineer service provider). WSP Canada Group Limited was not successful

- To ensure continuity of services, YRRTC explored various options, and determined that the most risk adverse approach was to extend the WSP Canada Group Limited contract for a period of one year, to secure Technical Advisory Services from July 1, 2017 through to June 30, 2018

In 2018, YRRTC reinitiated a competitive procurement process to secure Technical Advisory Services for 2018 forward

- YRRTC reinitiated procurement of Technical Advisory Services in February 2018, ahead of the WSP Canada Group Limited Technical Advisor services contract expiration on June 30, 2018
- The procurement process included a Request for Pre-Qualifications (RFPQ) of Respondents to establish a short list of pre-qualified firms that will be invited to participate in a Request for Proposal (RFP)
- The RFPQ was issued in February 2018. The process concluded with two consultants being pre-qualified to move forward to the RFP process:
 - AECOM Canada Ltd.; and
 - CH2M HILL Canada Ltd. (a wholly owned subsidiary of Jacobs Engineering)
- The RFP was issued on April 10, 2018, and the procurement process will conclude in mid-May 2018

Analysis

Delegated authority to award the Technical Advisory Services RFP will expedite the contract award and allow for a longer transition period

- In order to ensure continuity of service, a transition period between the current and new service provider will take place for two weeks at the end of June 2018
- Delegated authority for the President of YRRTC to execute the Technical Advisory Services contract on the Corporation's behalf will help facilitate a quick and smooth transition between the parties
- Staff have developed transition plans to facilitate the change in consultants and support the transition period and handover

Financial Implications

Budget has been allocated for the Technical Advisory and Construction Oversight Services

- The Technical Advisory Services are budgeted in the Metrolinx and Regional Capital Programs respectively
- The budget available for the Technical Advisory Services is up to \$7.5M, excluding contingencies of 20% or \$1.5M
- 90% of the budget available for the Technical Advisory Services will be from the Metrolinx Capital Program and the remaining 10% will be from the Regional Capital Program – as such, the award of the contract will require approval from the Metrolinx President & CEO per the Metrolinx Signing Authorities

Conclusion

- The Technical Advisory and Construction Oversight service provider supports the delivery of the Metrolinx and Regional Capital Programs and is aligned with YRRTC's delineated Owners Engineer service model
- YRRTC has initiated a competitive procurement process to secure Technical Advisory and Construction Oversight Services for a four year period commencing July 1, 2018. The procurement process will conclude in May 2018
- Staff have developed a transition plan to facilitate the transition between the current Technical Advisory and Construction Oversight service provider (WSP) and the new service provider
- Securing the Board's authorization to allow the President of YRRTC to implement the award process for the Technical Advisory and Construction Oversight Services RFP, will expedite the contract execution and transition process

For more information on this report, please contact, Paul May, Vice-President, Project Implementation, York Region Rapid Transit Corporation, at 905-886-6767, Ext. 71030.

Mary-Frances Turner
President

May 10, 2018