

Clause 15 in Report No. 9 of Committee of the Whole was adopted, without amendment, by the Council of The Regional Municipality of York at its meeting held on May 17, 2018.

15

Contract Awards, including Renewals, Approvals,
and Emergency Purchases
January 1, 2018 – March 31, 2018

Committee of the Whole recommends adoption of the following recommendation contained in the report dated April 4, 2018 from the Commissioner of Finance:

1. Council receive this report for information.
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Report dated April 4, 2018 from the Commissioner of Finance now follows:

1. Recommendation

It is recommended that Council receive this report for information.

2. Purpose

This report advises Council of all contracts, including renewals, awarded by the Chief Administrative Officer or Commissioners, with a total cost exceeding \$150,000, all 'Fast Track' approvals authorized by the Regional Chair and Chief Administrative Officer, and all emergency purchases authorized by the Chief Administrative Officer or Commissioners, from January 1, 2018 to March 31, 2018.

Pursuant to Sections 7.8, 7.14, 9.5 and 12.6 of the Purchasing Bylaw (No. 2017-30), a report shall be submitted to Council, on a quarterly basis (or, in the case of emergency purchases, as soon as reasonably possible upon completion of the emergency) to advise of these awards and approvals.

3. Background

The Region's Purchasing Bylaw delegates authority to staff to award contracts meeting specific criteria.

Sections 7.3 to 7.13 of the Purchasing Bylaw require that purchases of goods and services exceeding \$150,000 be procured through a request for proposals or request for tenders. The procedures followed to meet the bylaw's requirements are:

- The Director of the Procurement Office, in consultation with the Commissioner, prepares the specifications for requests for tenders and requests for proposals
- The request for tender or request for proposal documents are circulated and advertised extensively to ensure that there is a competitive pool of bidders
- For tenders that are submitted manually, the Regional Clerk receives bids, and every bid received within the time specified in the request for tender document is opened and read out in an open forum at a location accessible to the public
- For electronic tenders, every eBid received within the time specified in the request for tender document is automatically posted on the Region's 'Bids and Tenders' system and there is no public opening of the tender
- For requests for proposals, the Director of the Procurement Office accepts proposals until the deadline specified in the request for proposal documents
- Every proposal received within the time specified in the request for proposal documents is opened by the Proposal Opening Committee and a written record of the submissions is made
- Representatives from both the Procurement Office and the Client Department evaluate all tenders and proposals received in compliance with the Purchasing Bylaw and the Director of Procurement makes a recommendation of award to the Chief Administrative Officer or the Commissioner, as applicable
- Bid irregularities are reviewed by a Bid Review Committee, including the Director of the Procurement Office, the applicable Client Department and a solicitor from Legal Services. The Bid Review Committee must reach a unanimous decision as to whether the bid will be accepted for further consideration.

Commissioners may award contracts up to and including \$500,000

Commissioners are authorized to approve contracts procured through a request for tender process with a value up to and including \$500,000, provided that the award is made to the bidder submitting the lowest cost responsive bid.

Commissioners are authorized to approve contracts procured through a request for proposal process with a value up to and including \$500,000, provided that the award is made to the proponent with the highest overall score.

Commissioners are authorized to renew contracts resulting from requests for tenders or requests for proposals, provided that the total cost, as defined under the Purchasing Bylaw, does not exceed the Commissioner's delegated authority and the cumulative term of the contract does not exceed five years.

The Chief Administrative Officer may award higher value contracts

The Chief Administrative Officer is authorized to approve contracts procured through a request for tender process with a value in excess of \$500,000, if the award is made to the lowest cost responsive bid.

The Chief Administrative Officer is authorized to renew contracts resulting from requests for tenders, provided that the cumulative term of the contract does not exceed five years.

The Chief Administrative Officer is authorized to approve contracts procured through a request for proposal process with a value up to and including \$2,000,000, and provided that the award is made to the proponent with the highest overall score.

The Chief Administrative Officer is also authorized to renew contracts resulting from requests for proposals, provided that the total cost, as defined under the Purchasing bylaw, does not exceed the Chief Administrative Officer's delegated authority and the cumulative term of the contract does not exceed five years.

The Chief Administrative Officer and the Regional Chair have the joint authority to approve additional deliverables for contracts in excess of the scope change/additional deliverable limits specified in Section 12.5 of the Purchasing Bylaw, in circumstances where additional deliverables are required to prevent interruption in service delivery or to avoid incurring extra costs. Approval for the additional work is facilitated through a 'Fast Track' approval process.

Emergency purchases are authorized under Section 9 of the Purchasing Bylaw. Commissioners are authorized to approve contracts with a value up to and including \$150,000 and the Chief Administrative Officer is authorized to approve contracts with a value in excess of \$150,000.

In procurements where only one bid is received, staff are asked to confirm that the bid represents good value, which may include any or all of the following:

- Consistency with pre-tender scope of work and cost estimates
- Consistency with previous similar contracts
- Consistency with prices obtained competitively by other municipalities for similar goods and services.

4. Analysis and Implications

Awards, including renewals, 'Fast Track' approvals, and emergency purchases in the first quarter had a total value of \$32,303,025.34

The total value of the 27 contract awards, including renewals, 'Fast Track' approvals, and emergency purchases, authorized by the Chief Administrative Officer and the Regional Chair, where applicable, in the first quarter was \$28,654,907.25

- 10 contracts for Transportation Services in the amount of \$16,281,995.49
- 7 contracts for Environmental Services in the amount of \$6,689,965.00
- 1 contract for Corporate Services in the amount of \$17,500.00
- 6 contracts for Finance in the amount of \$4,353,192.86
- 3 contracts for Community & Health Services in the amount of \$1,312,253.90

The total value of the 12 contract awards, including renewals and emergency purchases, authorized by Commissioners in the first quarter was \$3,648,118.09

- 4 contracts for Transportation Services in the amount of \$1,603,081.36
- 4 contracts for Environmental Services in the amount of \$1,112,024.73
- 4 contracts for Corporate Services in the amount of \$933,012.00

Attachment 1 provides a list of contract awards, including renewals, 'Fast Track' approvals, and emergency purchases during the period from January 1, 2018 to March 31, 2018.

5. Financial Considerations

All contract awards, including renewals, 'Fast Track' approvals, and emergency purchases were within the approved budgets.

There are no other financial implications.

6. Local Municipal Impact

There is no local municipal impact associated with this report.

7. Conclusion

The total value of the 39 contract awards, including renewals, 'Fast Track' approvals, and emergency purchases, in the first quarter was \$32,303,025.34

All of these awards, renewals, 'Fast Track' approvals, and emergency purchases, were in compliance with Purchasing Bylaw 2017-30.

For more information on this report, please contact Jerry Paglia, Director, Procurement Office, at 1-877-464-9675 ext. 71650.

The Senior Management Group has reviewed this report.

April 4, 2018

Attachments (1)

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Accessible formats or communication supports are available upon request

**Table 1
Transportation Services
January 1, 2018 - March 31, 2018**

CAO CONTRACT AWARDS		
Contract and Description		
16-101	No. of Bids	8
Reconstruction and widening of Highway 27, resurfacing, streetscaping and installation of YTN Fibre Optics on Highway 27 from Parkview Avenue to Wilson Road and King Road from Wellington Street to Lynwood Crescent, King Completion Date: 138 working days from notification to commence work	Contractor	Fermar Paving Limited
	Amount	\$3,706,597.57
	Estimated Value of Contract	\$3,706,597.57
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T-17-142	No. of Bids	6
Prepare site at Southeast District Main Yard located at 10990 Warden Avenue, Markham, to receive two temporary salt storage sheds Completion Date: From notification to commence work to December 31, 2020	Contractor	Loc-Pave Construction Ltd.
	Amount	\$975,596.00
	Estimated Value of Contract	\$975,596.00
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T-17-112	No. of Bids	5
Construction of a multi-use path for the Lake to Lake Walking and Cycling routes for the Markham section of the trail Completion Date: 70 working days after notification to commence work	Contractor	Brennan Paving & Construction Ltd.
	Amount	\$2,685,514.09
	Estimated Value of Contract	\$2,685,514.09
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T-17-177	No. of Bids	13
Jog elimination at the intersection of Leslie Street and 19th Avenue, and the reconstruction and widening of Leslie Street, Richmond Hill Completion Date: 120 working days after notification to commence work	Contractor	Dufferin Construction Company, A division of CRH Canada Group Inc.
	Amount	\$4,098,952.15
	Estimated Value of Contract	\$4,098,952.15
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P-17-57	No. of Bids	5
Printing Broker Services (provides staff with quotations from their database of professional printing facilities capable of completing the work required by the Region) The broker will be paid an administration fee based on the value of each print job approved by the Region *The total contract price is estimated to be \$535,000, purchase orders were issued by both Transportation Services (\$214,000), and Community and Health Services (\$321,000). Term: From notification to commence work to February 11, 2020	Contractor	Karma Direct
	Amount*	\$214,000.00
	Estimated Value of Contract	\$214,000.00
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P-17-50	No. of Bids	4
Upgrade the fuel management system at York Region Transit owned Operation and Maintenance facilities Term: Supply and installation period followed by a five year maintenance and support period from final system acceptance	Contractor	Coencorp Consultant Corporation
	Amount*	\$1,067,867.83
	Estimated Value of Contract	\$1,067,867.83
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T-16-60 Application of transverse pavement markings at various Regional locations The refreshing of transverse pavement markings includes stopblocks, crosswalks, arrows, school crossings, railway crossings, zebra crosswalks, bike symbols, green bike box lanes, "Bus only" characters, and High Occupancy Vehicle diamond symbols to ensure visibility for public safety. Term: One year ending December 31, 2018	Renewal	3rd year including price escalation
	Contractor	Guild Electric Limited
	Previously Approved	\$1,381,999.70
	Amount	\$706,201.85
	Total Amount approved to date	\$2,088,201.55
	Estimated Value of four year Contract	\$2,794,403.40

PO 90218 On-site material testing and evaluation services to support the Green Lane Pavement Rehabilitation contract 17-150 *The previously approved amount of \$49,850.00 relates to material testing on contract 17-50. Additional services in the amount of \$48,500.00 are required due to increased regulations: chemical testing of the ditch cleanout material and increased vigilance and testing of the asphalt. Completion Date: From notification to commence work to December 31, 2018	Fast Track ¹	Contract increase to prevent interruption in service
	Contractor	Engtec Consulting Inc.
	Previously Approved*	\$49,845.00
	Amount	\$48,500.00
	Total Amount	\$98,345.00

PO91491 Supply and delivery of seven low floor mini bus transit vehicles for Mobility Plus and On-Demand Services Term: One year commencing January 1, 2018	Co-operative Purchasing ³	Joint Transit Procurement facilitated by Metrolinx
	Contractor	Creative Carriage Ltd.
	Amount	\$881,566.00
	Estimated Value of Contract	\$881,566.00

PO91492 Supply and delivery of Twelve 8 metre low floor diesel specialized transit buses for Mobility Plus and On-Demand Services Term: Ending August 31, 2018	Co-operative Purchasing ³	Joint Transit Procurement facilitated by Metrolinx
	Contractor	Creative Carriage Ltd.
	Amount	\$1,897,200.00
	Estimated Value of Contract	\$1,897,200.00

COMMISSIONER CONTRACT AWARDS - Transportation Services

Contract and Description		
T-17-92 Elevator maintenance for the four elevators located at the following York Region Transit facility addresses: - Pedestrian Bridge West Tower - Richmond Hill Centre Terminal, 8675 Yonge Street - Pedestrian Bridge East Tower - Home Depot Plaza, 50 Red Maple Road - Bayview Tower Eastbound - 275 Highway 7 East - Bayview Tower Westbound - 265 Highway 7 East *There were four plantakers in total. The other three plantakers were contacted and the Region received one response. The plantaker did not bid as they could not meet the \$40,000 bid deposit requirement. This contract is considered to be good value based on historical pricing for elevator maintenance. Term: January 1, 2018 - December 31, 2019	No. of Bids	1*
	Contractor	Elevator One Inc.
	Amount	\$213,371.36
	Estimated Value of Contract	\$213,371.36

P-17-104 Engineering and design consulting services to support the facilities section of York Region Transit Branch Term: 36 months from notification to commence work	No. of Bids	3
	Contractor	WSP Canada Group Limited
	Amount	\$441,310.00
	Estimated Value of Contract	\$441,310.00
T-17-36 Supply, delivery and installation of two temporary salt storage buildings at the Region's Southeast District Main Yard located at 10990 Warden Avenue, Markham Completion Date: From notification to commence work to December 31, 2020	No. of Bids	2
	Contractor	Britespan Building Systems of Ontario Inc.
	Amount	\$448,400.00
	Estimated Value of Contract	\$448,400.00
P-17-03 Supply and install an Advanced Transportation System for the York Region Traffic Management Centre located at 90 Bales Drive East, East Gwillimbury Term: Five years from notification to commence work to December 31, 2022	No. of Bids	4
	Contractor	Transnomis Solutions Inc.
	Amount	\$500,000.00
	Estimated Value of Contract	\$500,000.00
CAO Awards - Transportation Services	TOTAL	\$16,281,995.49
Commissioner Awards - Transportation Services	TOTAL	\$1,603,081.36

**Table 2
Environmental Services
January 1, 2018 - March 31, 2018**

CAO CONTRACT AWARDS

T-17-75 Supervisory control and data acquisition works and upgrades at various water and wastewater facilities in York Region Completion Date: Within 200 working days from notification to commence work	No. of Bids	2
	Contractor	Lexsan Electrical Inc.
	Amount	\$1,631,425.00
	Estimated Value of Contract	\$1,631,425.00
P-17-129 Design, contract administration, and site inspection services for the Keswick Sewage Pumping Station upgrades Term: January 19, 2018 - October 31, 2022	No. of Bids	4
	Contractor	GHD Limited
	Amount	\$1,237,210.35
	Estimated Value of Contract	\$1,237,210.35
P-17-96 Design, contract administration, and site inspection services for the rehabilitation of the North Don Collector Sewer Term: From notification to commence work to July 31, 2021	No. of Bids	5
	Contractor	Parsons Inc.
	Amount	\$1,569,849.50
	Estimated Value of Contract	\$1,569,849.50
T-17-157 Replace Bullock Drive watermain re-lining, Markham Completion Date: 40 working days from notification to commence work	No. of Bids	2
	Contractor	North Rock Group Ltd.
	Amount	\$752,500.00
	Estimated Value of Contract	\$752,500.00

P-17-66 Condition Assessment Background Study and Long Term Solution of the management of groundwater at the intersection of Major Mackenzie Drive and the Railway Line, Richmond Hill *Only one proposal was received in response to the request for proposals, primarily due to the specialized and complex nature of this work. The pricing received represents good value as it is within the pre-proposal estimate. Completion Date: November 30, 2018	No. of Bids	1*
	Contractor	WSP Canada Group Limited
	Amount	\$829,390.00
	Estimated Value of Contract	\$829,390.00
T-17-135 Structural pruning and associated tree maintenance of trees at various locations within York Region * Only one tender was received; few contractors have all the resources and experience necessary to carry out the requirements. The pricing represents good value as it is within the estimated budget and compatible with historic pricing for similar requirements. Term: January 1, 2018 - December 31, 2018	No. of Bids	1*
	Contractor	Davy Tree Expert Co. of Canada Limited
	Amount	\$326,040.65
	Estimated Value of five year Contract	\$1,630,203.25
PO89867 Emergency replacement of Bathurst Street Watermain Replacement project from the Highway 7 on/off Ramp to Birch Avenue *The previously approved amount of \$633,043.00 relates to the initial scope of the project and additional geotechnical investigations and engineering efforts. The increase of \$343,549.50 was approved to complete the scope of the work for the project as it was determined that an additional 150 days of contract administration and site inspection services are required. Term: Two years ending December 31, 2019	Fast Track ¹	Contract increase to prevent interruption in service
	Contractor	GHD Limited
	Previously Approved*	\$633,043.00
	Amount	\$343,549.50
	Total Amount	\$976,592.50
COMMISSIONER AWARDS - Environmental Services		
Contract and Description		
T-17-141 Provide for a carbon dioxide feed system and for supply and delivery of bulk carbon dioxide gas for the Keswick water treatment plant located at 205 Metro Road North, Georgina * Praxair was the sole respondent of several invited bidders. Other invited bidders indicated challenges with bulk supply and/or inability to offer competitive pricing for the amount requested. Praxair has been providing this service to the Region since 1998. Term: January 1, 2018 to December 31, 2020	No. of Bids	1*
	Contractor	Praxair Canada Inc.
	Amount	\$105,840.00
	Estimated Value of five year Contract	\$176,400.00
P-17-103 Design, contract administration and site inspection for the King City Fisher Street Elevated Tank Valve Chamber and Piping upgrades Term: From notification to commence work to February 28, 2020	No. of Bids	2
	Contractor	The Municipal Infrastructure Group Ltd.
	Amount	\$399,084.00
	Estimated Value of Contract	\$399,084.00
P-17-124 Retain qualified forestry team to provide professional forestry services to assist with the Forest Conservation Bylaw and with the management of the York Regional forest. Term: January 1, 2018 - December 31, 2020	No. of Bids	2
	Contractor	Silv-Econ Ltd.
	Amount	\$473,654.00
	Estimated Value of three year Contract	\$473,654.00

PO91818 Emergency watermain break repairs to the Region's 400mm diameter trunk watermain along Langstaff Road between Spinnaker Way and Staffern Drive, Vaughan Three separate watermain breaks occurred on September 4, 7, and 8, 2017, approximately 40m apart from each other Completion Date: April 30, 2018	Emergency ²	Emergency response to prevent delay in service delivery
	Contractor	Clearway Construction Inc.
	Amount	\$133,446.73
CAO Awards - Environmental Services	TOTAL	\$6,689,965.00
Commissioner Awards - Environmental Services	TOTAL	\$1,112,024.73

**Table 3
Corporate Services
January 1, 2018 - March 31, 2018**

CAO CONTRACT AWARDS		
Contract and Description		
PO88000 Architectural and Engineering Services for office expansion at Central District Patrol Facility, 16042 Woodbine Avenue, Whitchurch-Stouffville Scope change to anticipate changing demographics of staff working at the Road Maintenance Facility: design capacity increase for female washrooms and locker room Completion Date: Ending November 30, 2018	Fast Track ¹	Contract increase to prevent interruption in service
	Contractor	Red Studio Inc. Architects
	Previously Approved	\$130,139.12
	Amount	\$17,500.00
	Total Amount	\$147,639.12
COMMISSIONER AWARDS - Corporate Services		
Contract and Description		
P-17-116 Building Condition Assessments at various Regional facilities Term: 5 years from notification to commence work	No. of Bids	9
	Contractor	Cion Coulter Corp.
	Amount	\$165,030.00
	Estimated Value of Contract	\$165,030.00
T-17-86 HVAC system upgrades in the IT server room at 50 High Tech Road, Richmond Hill Completion Date: From notification to commence work to June 15, 2018	No. of Bids	3
	Contractor	Applied Systems Technologies Inc.
	Amount	\$193,282.00
	Estimated Value of Contract	\$193,282.00
T-17-123 HVAC system upgrades at 145 Harry Walker Parkway North, Newmarket Completion Date: From notification to commence work to April 30, 2018	No. of Bids	5
	Contractor	Modern Niagara Toronto Inc.
	Amount	\$236,700.00
	Estimated Value of Contract	\$236,700.00
T-17-76 Foundation waterproofing and storm water upgrades at the Newmarket Health Centre, 194 Eagle Street, Newmarket Completion Date: From notification to commence work to December 31, 2018	No. of Bids	5
	Contractor	855758 Ontario Limited o/a Twin Contracting
	Amount	\$338,000.00
	Estimated Value of Contract	\$338,000.00
CAO Awards - Corporate Services	TOTAL	\$17,500.00
Commissioner Awards - Corporate Services	TOTAL	\$933,012.00

Table 4
Finance
January 1, 2018 - March 31, 2018

CAO CONTRACT AWARDS

Contract and Description		
P-16-101 Provide Cognos software development for the integrated Capital Funding Model Application to be used by the Treasury Office Completion Date: 40 weeks from notification to commence work	No. of Bids	3
	Contractor	Deloitte Inc.
	Amount	\$818,498.00
	Estimated Value of Contract	\$818,498.00
T-17-171 Provide Veritas maintenance and support data back-up and recovery for existing licenses and future growth Term: From notification to commence work to October 31, 2021	No. of Bids	2
	Contractor	KTI Kanatek Technologies Inc.
	Amount	\$620,437.18
	Estimated Value of Contract	\$620,437.18
P-17-62 Automated system for managing employee travel and procurement expenses, including Procurement Card reconciliations, mobile device support, and digital receipt management Term: 3 years ending February 21, 2021	No. of Bids	3
	Contractor	Infor (Canada) Ltd.
	Amount	\$796,583.00
	Estimated Value of five year Contract	\$856,858.00
T-17-129 Armoured Car Services at multiple locations and facilities across York Region (Transit, Court Services and Finance) Term: April 1, 2018 - March 31, 2022	No. of Bids	4
	Contractor	Garda World Cash Services Canada Corporation
	Amount	\$913,729.60
	Estimated Value of Contract	\$913,729.60
PO91524 Supply and delivery of office supplies Term: Ending August 31, 2018	Co-operative Purchasing ³	Remaining 8 months of original 1 year contract
	Contractor	Staples Advantage Canada
	Amount	\$242,000.00
	Estimated Value of Contract	\$1,298,000.00
ITS-18-04 Additional licenses for IBM software Emergency purchase was authorized to ensure that the Region has the required licensing Term: March 31, 2019	Emergency ²	Required to be purchased by March 9, 2018
	Contractor	IBM Canada Limited
	Amount	\$961,945.08
CAO Awards - Finance	TOTAL	\$4,353,192.86

**Table 5
Community & Health Services
January 1, 2018 - March 31, 2018**

CAO CONTRACT AWARDS

Contract and Description		
T-17-124 Renovate tub rooms at Newmarket Health Centre, 194 Eagle Street, Newmarket, and Maple Health Centre, 10424 Keele Street, Vaughan in both Long-Term care homes Completion Date: 210 working days from notification to commence work	No. of Bids	3
	Contractor	Anacond Contracting Inc.
	Amount	\$836,828.90
	Estimated Value of Contract	\$836,828.90
P-17-57 Printing Broker Services (provides staff with quotations from their database of professional printing facilities capable of completing the work required by the Region) The broker will be paid an administration fee based on the value of each print job approved by the Region *The total contract price is estimated to be \$535,000, purchase orders were issued by both Transportation Services (\$214,000), and Community and Health Services (\$321,000). Term: From notification to commence work to February 11, 2020	No. of Bids	5
	Contractor	Karma Direct
	Amount*	\$321,000.00
	Estimated Value of Contract	\$321,000.00
P-17-115 Consulting services for Building Condition Assessments and Energy Audits The Region has the option to renew the contract for four additional one year terms Term: From notification to commence work to January 31, 2019	No. of Bids	15
	Contractor	W.F.M.H. Engineering Limited and Horton & Ball Inc. C.O.B. as WalterFedy
	Amount*	\$154,425.00
	Estimated Value of Contract	\$660,333.00
CAO Awards - Community and Health Services TOTAL		\$1,312,253.90
TOTAL CAO Awards		\$28,654,907.25
TOTAL Commissioner Awards		\$3,648,118.09
TOTAL Awards		\$32,303,025.34

Notes: Amounts exclude HST
Working days equate to business days

Award Categories:

Fast Track¹: Under section 12.5 (a) of the Purchasing Bylaw, the Regional Chair and CAO may jointly authorize the purchase of additional deliverables required to prevent interruption in service delivery or to avoid incurring extra costs

Emergency²: Under section 9.4 of the Purchasing Bylaw, the Chief Administrative Officer may authorize any purchase where the total cost exceeds \$150,000 without issuing a call for bids

Co-operative Purchasing³: Under section 14.2 of the Purchasing Bylaw, where another level of government, municipality, agency or public authority has completed a competitive procurement and offers to extend to the Region the same terms and pricing offered by the successful bidder, the Region may enter a contract with the successful bidder without issuing a further call for bids.