



May 24, 2016

Ms. Flo McLellan
Smart Commute Markham, Richmond Hill
Markham Convergence Centre
7271 Warden Avenue
Markham, On L3R 5X5
Email: fmclellan@smartcommutemrh.ca

**RE: SMART COMMUTE - MARKHAM, RICHMOND HILL
2016 BUSINESS PLAN (5.10)**
[Presentation](#)

Dear Ms. McLellan:

This will confirm that at a meeting held on May 17 & 18, 2016, Council of the City of Markham adopted the following resolution:

- “1) That the presentation provided by Flo McLellan, Program Director, Smart Commute – Markham, Richmond Hill Transportation Management Association (TMA) entitled “Smart Commute – Markham, Richmond Hill 2016 Business Plan”, at the May 9 , 2016 Development Services Committee, be received; and,
- 2) That staff be authorized to issue a purchase order to Smart Commute – Markham, Richmond Hill in the amount of \$75,000; and,
- 3) That the Regional Municipality of York, the Town of Richmond Hill and Smart Commute – Markham, Richmond Hill be advised accordingly; and further,
- 4) That staff be authorized and directed to do all things necessary to give effect to this resolution.”

If you have any questions, please contact Fion Ho, Engineering Dept., at 905-477-7000 ext. 2160.

Yours sincerely,

Kimberley Kitteringham
City Clerk

Copy to: Denis Kelly, Regional Clerk
Stephen Huycke, Clerk, Town of Richmond Hill