

The Regional Municipality of York

Housing York Inc.
December 3, 2015

Report of the
General Manager
and
Chief Financial Officer

Quarterly Contract Awards Report July 1, 2015 to September 30, 2015

1. Recommendation

It is recommended that the Board receive this report for information.

2. Purpose

As required by the purchasing Bylaw, this report provides the Board of Directors with information on contracts over \$100,000 awarded between July 1, 2015 and September 30, 2015.

3. Background

The Purchasing By law requires quarterly reporting of contract awards over \$100,000

Section 6.9 of the Purchasing Bylaw requires that contract awards over \$100,000 be reported to the Board on a quarterly basis. There were no awards over \$100,000 in the fourth quarter of 2014 and for the first two quarters of 2015.

The Purchasing Bylaw also requires goods and services exceeding \$100,000 be purchased through a request for proposal or tender.

The President has the authority to award capital work projects provided that:

- The award is made to the lowest bidder
- Total cost does not exceed \$500,000

4. Analysis and Options

There were 18 contracts over \$100,000 awarded in the third quarter of 2015, five of which were approved by The Board at the October meeting. Attachment 1 provides a list of the contracts that were awarded by the President between July 1, 2015 and September 30, 2015.

5. Financial Implications

The total amount of the contracts awarded is \$1,749,283. The cost of these contracts is included in Housing York's 2015 budget. There are no other financial implications.

6. Local Municipal Impact

The tendered work ensures that both Housing York and the Region's Long Term Care facility properties are well maintained and an asset to the community.

7. Conclusion

The President has delegated authority to award tender and proposal contracts up to \$500,000 under Purchasing By-law No. 6-14, provided that certain conditions are met. A report is submitted quarterly to advise the Board of contract awards under this authority.

For more information on this report, please contact Rick Farrell, General Manager at ext. 72091.

Quarterly Contract Awards Report
July 1, 2015 to September 30, 2015

The Senior Management Group has reviewed this report.

Recommended by:

Rick Farrell
General Manager

Carlene Jackson
Chief Financial Officer

Approved for Submission:

Adelina Urbanski
President

November 19, 2015

Attachment (1)

#6309029

Accessible formats or communication supports are available upon request.

**Table 1
2015 Third Quarter Contract Awards**

Summer/Winter Grounds Maintenance					
Contract	Description	Property	Number of Submissions	Vendor	Amount (\$)
T-15-18	Summer Winter Grounds Maintenance Zone A	Various Markham & Richmond Hill	3	Lawn Rangers	163,770
	Summer Winter Grounds Maintenance Zone B	Various Richmond Hill	2	TNT Services Plus Inc.	122,700
	Summer Winter Grounds Maintenance Zone C	Various King City & Nobleton	2	1609806 Ontario Ltd. o/a Angelo's Snow Removal	57,780
	Summer Winter Grounds Maintenance Zone D	Various Woodbridge & Vaughan	3	2411221 Ontario Inc.	94,580
	Summer Winter Grounds Maintenance Zone E	Various Stouffville	3	Bright Stoneworks & Groundskeeping Ltd.	20,000
	Summer Winter Grounds Maintenance Zone F	Various Aurora & Newmarket	4	Eikeland Landscaping	108,400
	Summer Winter Grounds Maintenance Zone G	Various Newmarket & East Gwillimbury	4	Partners Snow Ice Solutions Inc.	125,800
	Summer Winter Grounds Maintenance Zone H	Various Georgina	2	Bright Stoneworks & Groundskeeping Ltd.	112,000
Summer/Winter Grounds Maintenance				Sub Total	805,030

Remaining third quarter awards					
Contract	Description	Property	Number of Submissions	Vendor	Amount (\$)
T-15-46	Parking Garage Stair Enclosures	Lakeside Residences	6	Samson Management	128,500
T-15-48	Kitchen Replacements	Mulock Village, Rose Town Gardens, Springbrook Gardens	4	633383 Ontario Inc. a/o Amato & Son	315,360
T-15-50	Make-up Air Units	Heritage East & Evergreen Terrace	3	B&B Mechanical Services	163,642
T-15-51	Siding & Caulking Upgrade	Glendwood Mews	3	Pop's Restoration Ltd.	264,400
T-15-52	Brick Wall Cracking	Founders Place	8	Tritan Inc.	72,351
Remaining third quarter awards				Sub Total	944,253
Total of all contracts					1,749,283