

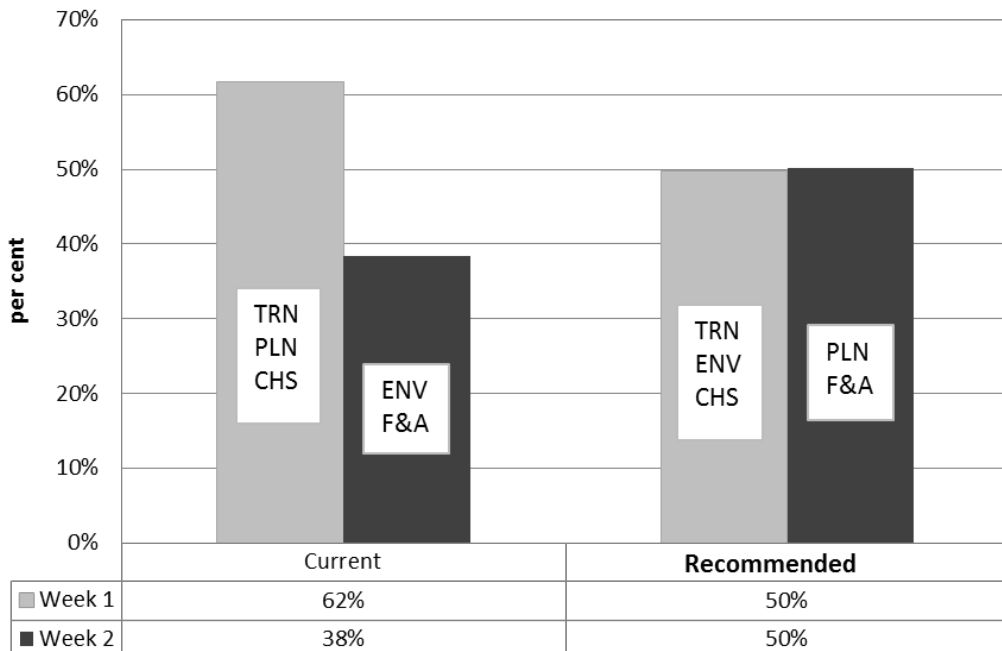
Memorandum

TO: Members of Regional Council
 FROM: Chairman Emmerson
 DATE: October 15, 2015
 RE: **Rebalancing Schedule for Committee of the Whole**

Since implementation of the Committee of the Whole structure in September 2013, it has become apparent that Week 1 and Week 2 Committee of the Whole meetings require significantly different time commitments. Analysis of average Committee lengths from September 2013 to September 2015 indicate that Week 1 represents 62% of total Committee of the Whole meeting time while Week 2 represents 38%.

Figure 1

Average Session Length, by per cent, of Current and Recommended Department Distribution, September 2013 to September 2015



In an effort to rebalance Week 1 and Week 2 time commitments, the following shift of Departments is recommended.

Table 1
Current and Recommended Committee of the Whole Week 1 and Week 2 Schedule

	Current	<i>Recommended</i> <i>Effective January 2016</i>
Week 1	Transportation Planning Community & Health	Transportation <i>Environmental</i> Community & Health
Week 2	Environmental Finance & Administration	<i>Planning</i> Finance & Administration

This change will impact only the Planning section that is recommended to shift from Week 1 to Week 2 and the Environmental Services section which is recommended to shift from Week 2 to Week 1.

Housing York Inc. will continue to convene following the Week 1 Committee of the Whole Session. The YRRTC Board will continue to convene following the Week 2 Committee of the Whole Session.

This change should result in more balanced time commitments for Committee Chairs and Regional Councillors and is recommended for implementation in January 2016.

Staff will continue to monitor session lengths in an effort to ensure reasonably predictable time commitments for all Regional Council members.

LF/lf

cc Bruce Macgregor, Chief Administrative Officer

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