



Memorandum

TO: Regional Council
FROM: Daniel Kostopoulos, Commissioner of Transportation Services
DATE: June 25, 2015
RE: **Clarification on Council Report
'Amendment to Sign Bylaw - Election Signs'**

This memo provides clarification on the June report entitled 'Amendment to Sign Bylaw: Election Signs' with respect to concerns raised by the Committee of the Whole at its meeting on June 11, 2015.

The following items discussed in the report are further clarified:

- A non-refundable Election Sign fee of \$250 per applicant
 - The Region's permit process does not apply to Election signs, but there are specific requirements set out in the bylaw, one of which is the fee; To be collected by the local municipality as part of the registration process to recover costs associated with the enforcement of the sign bylaw, including the removal and storage of signs.
- The Region does not require candidates to provide proof of insurance as part of their registration at the area municipality. However it is encouraged that anyone installing signs have appropriate insurance to protect themselves and cover any costs related to potential damage to utilities, boulevard and/or infrastructure or other incidents resulting from the installation of a sign. It is the sign installer's responsibility to obtain any necessary utility clearances from One-Call.

Daniel Kostopoulos, P.Eng
Commissioner of Transportation Services