

Clause No. 4 in Report No. 12 of the Committee of the Whole was adopted, without amendment, by the Council of The Regional Municipality of York at its meeting held on June 26, 2014.

4
CONTRACT AWARDS REPORT
JANUARY 1, 2014 – MARCH 31, 2014

Committee of the Whole recommends adoption of the recommendation contained in the following report dated June 4, 2014 from the Commissioner of Finance:

1. RECOMMENDATION

It is recommended that this report be received for information.

2. PURPOSE

This report advises Council of all contracts over \$100,000 awarded by the Chief Administrative Officer and Commissioners from January 1, 2014 to March 31, 2014.

3. BACKGROUND

The Region's Purchasing Bylaw No. 2014-17 delegates authority to staff to award contracts meeting specific criteria.

Sections 6.5 to 6.15 of the Purchasing Bylaw require that purchases of goods and services exceeding \$100,000 be procured through a request for proposal or tender. The procedures followed to meet the bylaw's requirements are:

- The Director of Supplies and Services, in consultation with the Department Head, prepares the specifications for tenders and proposals
- The call for tender and proposal documentation is circulated and advertised in as wide and extensive a manner to ensure the most competitive responses
- The Regional Clerk receives tender submissions until the deadline specified in the tender documents
- The Director of Supplies and Services receives the RFP submissions until the deadline specified in the RFP documents

- Every tender received within the time specified in the tender documents is opened in public by a Tender Opening Committee and a written record of all bids received is made
- Every RFP received within the time specified in the RFP documents is opened by the RFP Opening Committee and a written record of the submissions is made
- The Director of Supplies and Services and the departmental representatives evaluate all tenders and proposals received over \$100,000 and make a recommendation on the award to the Chief Administrative Officer or the Commissioner, as applicable.

Commissioners are authorized to approve contracts procured through a request for proposal process with a value up to \$500,000, if the award is made to the highest scoring bid at the lowest cost or, if applicable, the lowest dollar cost per technical point.

The Chief Administrative Officer is authorized to approve contracts procured through a request for proposal process with a value of up to \$2,000,000, provided that the award is made to the highest scoring bid at the lowest cost or, if applicable, the lowest dollar cost per technical point.

The Chief Administrative Officer is authorized to approve contracts in excess of \$100,000 procured through a tendering process if the award is made to the lowest cost responsive bid.

Irregular or informal bids are reviewed by the Bid Review Committee (BRC). Three voting members, Supplies & Services, Legal Services, and the Client Department, must arrive at a unanimous decision to determine whether the bid will be accepted for further consideration.

The CAO is authorized to renew and/or extend contracts resulting from the tender or proposal competitive bid process, provided that the aggregate value of the new contract does not exceed the CAO's delegated dollar value or exceed the aggregate term of 5 years.

The Chief Administrative Officer and the Regional Chair also have the authority to approve additional work over \$100,000 to prevent the delay of work in progress that could result in unnecessary costs. Approval for the additional work is facilitated through a Fast Track approval process.

Emergency purchases are authorized under the Purchasing Bylaw No. 2014-17: Commissioners can approve expenditures up to \$100,000 and the Chief Administrative Officer can approve expenditures over \$100,000. Expenditures over \$100,000 are subsequently reported to Council.

Contracts awarded to single bid responses to calls for bids are reviewed by staff to verify that costs are consistent with staff assessment of the scope of work and the cost of similar procurements.

4. ANALYSIS AND OPTIONS

Contracts awarded in the first quarter equalled \$46,017,971.56

The total value of the thirty contracts issued in the first quarter was \$46,017,971.56:

- 11 contracts for Transportation and Community Planning in the amount of \$10,979,019.15
- 11 contracts for Environmental Services in the amount of \$34,039,270.97
- 1 contract for Corporate Services in the amount of \$85,000.00
- 4 contracts for Finance in the amount of \$647,791.44
- 3 contracts for Community and Health Services in the amount of \$266,890.00.

Attachment 1 provides a list of contracts that were awarded by the Chief Administrative Officer from January 1, 2014 to March 31, 2014. There were no contract awards by the Commissioners in this quarter.

Link to key Council-approved plans

This report is consistent with the 2011 to 2015 Strategic Plan's objective of practicing sound fiscal management.

5. FINANCIAL IMPLICATIONS

All contracts awarded were within the approved budgets. There are no other financial implications.

6. LOCAL MUNICIPAL IMPACT

There is no local municipal impact associated with this report.

7. CONCLUSION

The total value of the thirty contracts awarded in the first quarter was \$46,017,971.56.

These awards were in compliance with the Purchasing Bylaw 2014-17 and the authority delegated by Council.

For more information on this report, please contact Stan Gal, Director, Supplies & Services, at Ext. 71650.

The Senior Management Group has reviewed this report.

Attachment (1)

Table 1
Transportation and Community Planning
January 1, 2014 - March 31, 2014

CAO Contract Awards		
Contract and Description		
<p>T-11-67</p> <p>For the supply and delivery of approximately 2,159,000 litres of B5 Biodiesel Fuel at \$1.04 per litre and approximately 2,159,000 litres of B20 Biodiesel Fuel at \$1.05 per litre for York Region Transit (YRT) Buses. Price includes Provincial Road Tax per litre, Federal Excise Tax per litre and HST.</p> <p>Delivery Locations: 91 Caldari Road in the City of Vaughan and 18106 Yonge Street in the Town of Newmarket</p> <p>(Term: 1 year with an option to renew for 2 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 3rd year
	Contractor	Canada Clean Fuels
	Previously Approved	\$10,951,775.00
	Amount	\$2,105,300.00
<p>CT-09-02</p> <p>For the supply and delivery of approximately 7,820,000 litres of Ultra Low Sulphur Diesel Fuel for York Region Transit. This tender was released by York Region on behalf of the York Purchasing Cooperative in December 2009.</p> <p>Delivery Locations: YRT Operations and Maintenance Center at 8300 Keele Street in the City of Vaughan and 18106 Yonge Street in the Town of Newmarket.</p> <p>(Term: 3 years with an option to renew for 2 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 5th year
	Contractor	Ultramar Ltd.
	Previously Approved	\$30,025,263.97
	Amount	\$5,117,995.00
<p>CT-09-02</p> <p>For the supply and delivery of approximately 669,516 litres of bulk Ultra Low Sulphur Diesel and approximately 555,180 litres of Ethanol Blended Gasoline for Fleet Services, Transportation and Community Planning.</p> <p>Delivery Locations: YRT Operations and Maintenance Center at 8300 Keele Street in the City of Vaughan.</p> <p>(Term: 3 years with an option to renew for 2 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 5th year
	Contractor	Ultramar Ltd.
	Previously Approved	\$5,223,649.38
	Amount	\$1,112,722.75
<p>T-11-26</p> <p>For the Supply and operation of Gradall type excavators equipped with rubber tires, a 0.6 cubic metre hydraulic bucket, and revolving amber light for the scheduled ditch and culvert maintenance with Regional work crews, on Regional Roads within the South East, South West, Central and North Patrol Districts.</p> <p>WBE Gradall Rentals \$161,840.00 Central, North Carson Equipment Rentals \$134,160.00 South East, South West</p> <p>(Term: 3 years with an option to renew for 2 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 4th year
	Contractor	See description
	Previously Approved	\$411,487.00
	Amount	\$296,000.00
<p>P-13-127</p> <p>Detailed Design Services for Roadworks, King Road from Yonge Street to Bond Crescent, Town of Richmond Hill. The detailed design assignment for the reconstruction of this section of King Road is expected to include full-depth road reconstruction, storm sewer reconstruction, pedestrian and bus stop facilities, widening for on-street bike lanes, lane reconfiguration at the Yonge Street intersection, replacements of existing culverts, illumination upgrades and traffic signals, watermain replacement, and streetscaping improvements.</p> <p>(Term: 2 years)</p>	No. of Bids/ Contract Renewals	3
	Contractor	Aecom Canada Ltd
	Previously Approved	
	Amount	\$249,803.00

<p>T-13-11</p> <p>Change in scope and upgrade to concrete pads at Transit stops to accommodate accessible boarding areas for passengers. The work includes the placement of concrete and granular material, complete restoration including topsoil and sod, disposal of excavated material, removal and disposal of concrete, asphalt and interlocking brick, removal and restoration of concrete curbs as required in various locations in the Towns of Newmarket, Aurora, Georgina, Whitchurch-Stouffville, East Gwillimbury, and Richmond Hill, the Cities of Markham and Vaughan, and the Township of King.</p> <p>(Term: 60 working days from notice to commence work)</p>	No. of Bids/ Contract Renewals	Contract Increase and Fast Track
	Contractor	Peltar Paving & General Contracting Company Ltd
	Previously Approved	\$330,510.00
	Amount	\$159,803.64
<p>T-13-77</p> <p>For the supply of all labour, materials and equipment to carry out service requirements and complete performance maintenance including emergency repairs for locations of YRT elevators. Elevators are in the pedestrian bridges at the Richmond Hill Centre Terminal and Bayview Towers at Bayview Ave. and Highway 7 in the Town of Richmond Hill. The manufacturer's 24 month warranty does not cover performance and maintenance inspections.</p> <p>(Term: 3 years with an option to renew for 1 additional 2 year term)</p>	No. of Bids/ Contract Renewals	1*
	Contractor	CEE Elevator Service
	Previously Approved	
	Amount	\$174,344.50
<p>T-13-79</p> <p>Supply and delivery of all labour, materials and equipment to carry out work associated with winter maintenance and spring cleanup at York Region Transit facilities located in the Town of Richmond Hill. The work encompasses approximately 1000 locations consisting of bus stops, Viva and VivaNext stations and terminals.</p> <p>(Term: 1 year with an option to renew for 2 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	5
	Contractor	Lomco Ltd.
	Previously Approved	
	Amount	\$585,435.50
<p>T-13-48</p> <p>Supply and delivery of all labour, materials and equipment to carry out work associated with winter maintenance and spring cleanup at York Region Transit facilities located in the City of Markham, Town of Whitchurch- Stouffville, and the City of Toronto. The work also includes additional maintenance requirements due to the commissioning of various VivaNext stations on Highway 7.</p> <p>(Term: 1 year with an option to renew for 2 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	6
	Contractor	Lomco Ltd.
	Previously Approved	
	Amount	\$563,840.00
<p>T-12-01</p> <p>For the supply of goods and services necessary to carry out work required for boulevard debris pick up and disposal, and grass cutting operations in the Southwest Maintenance District in the Regional Municipality of York.</p> <p>Note: The Region elected to extend this contract for the 3 years in order to secure firm pricing and continuity of services.</p> <p>(Term: 2 years with an option to renew for 3 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 3 year term
	Contractor	Colpac Construction Inc.
	Previously Approved	\$292,460.68
	Amount	\$478,076.76
<p>T-14-100</p> <p>Supply of tree removal services in advance of the 2nd Concession road widening contract from Bristol Road in the Town of Newmarket to Queensville Sideroad in the Town of East Gwillimbury. Trees within the 2nd Concession corridor are required to be cut down before the migratory bird nesting season begins, which extends from May 1st to July 31st, during each calendar year, prior to construction activities.</p> <p>(Term: Work to be completed before May 1, 2014)</p>	No. of Bids/ Contract Renewals	1**
	Contractor	Shady Lane Expert Tree Care Inc.
	Previously Approved	
	Amount	\$135,698.00
CAO Awards - Transportation and Community Planning TOTAL		\$10,979,019.15
Commissioner Awards - Transportation and Community Planning TOTAL		\$0.00

* As only 1 bid was received, Supplies and Services contacted the 3 firms that had obtained a copy of the tender document but opted not to bid. One firm did not specialize in the elevators involved, one did not submit a bid due to timing issues related to current business activities and one vendor said it would have issues obtaining parts for the elevators at these locations.

**Few firms were available to bid on this work due to the recent ice storm and resulting fallen trees. Upon issuance of a request for quotation, three firms confirmed their intent to bid. Only one firm (Shady Lane Expert Tree Care) provided a quote. The other two bidders were contacted, and they indicated that they were unavailable due to previous commitments to clear fallen trees resulting from the winter's recent ice storm.

**Table 2
Environmental Services
January 1, 2014 - March 31, 2014**

CAO Contract Awards

Contract and Description		
<p>P-13-156</p> <p>For the supply of all labour, materials and equipment necessary to undertake the development of the Process Control Narrative and SCADA Integration for the Queensville-Holland Landing-Sharon(QHLS) Sewage Pumping Stations. The pumping stations service the communities of Queensville, Holland Landing and Sharon in the Town of East Gwillimbury.</p> <p>(Term: 1.5 Years)</p>	No. of Bids/ Contract Renewals	3
	Contractor	Eramosa Engineering Inc.
	Previously Approved	
	Amount	\$208,953.36
<p>T-13-03</p> <p>For the supply of all labour, material and equipment necessary to carry out work associated with the rehabilitation of the York-Peel Outfall Chamber and Odour Control Facility at 2625 Steeles Avenue East in the City of Brampton</p> <p>(Term: 180 working days from notice to commence work)</p>	No. of Bids/ Contract Renewals	5
	Contractor	Christie Mechanical Contractors Inc.
	Previously Approved	
	Amount	\$3,544,800.00
<p>T-13-59</p> <p>To provide design, fabrication, supply, delivery, supervision of installation, commissioning, testing, training and warranty of Primary Clarifier Travelling Bridge Sludge and Scum Collection Mechanisms for the Duffin Creek Water Pollution Control Plant, Stages 1 and 2 Upgrade and Refurbishment Project.</p> <p>(Term: 3 years)</p>	No. of Bids/ Contract Renewals	1*
	Contractor	GL & V Canada Inc. Ovivo Division
	Previously Approved	
	Amount	\$7,640,241.00
<p>T-12-81</p> <p>For the supply of all labour, material and equipment required for tree removal, pruning, stumping, material removal and site restoration at various locations within the Regional Municipality of York</p> <p>(Term: 1 year contract (2013) with an option to renew for 4 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 2nd year
	Contractor	WM Weller Tree Service Ltd.
	Previously Approved	\$210,620.25
	Amount	\$167,403.68
<p>T-13-57</p> <p>For the construction of a pressure district 9 (PD9) 400mm concrete pressure pipe (CPP) watermain, appurtenances and connections to the existing watermains along the west side of Bayview Avenue from Bloomington Road to North Lake Road in the Town of Richmond Hill. These consist of approximately 1260m of watermain installation by open cut method and approximately 260m by trenchless methods. The work is necessary to transmit water from the North Richmond Hill Elevated Tank No. 1 to the PD9 area.</p> <p>(Term: 120 working days from notice to commence work)</p>	No. of Bids/ Contract Renewals	3
	Contractor	Drainstar Contracting Ltd.
	Previously Approved	
	Amount	\$4,479,775.00

* T-13-59 - Plan takers were contacted to ascertain why they did not submit a response to the RFT with the following results: inability to bid due to current workload and inability to submit a competitive bid.

<p>T-14-11</p> <p>For the supply and delivery of treatment chemical sodium silicate "N" to Queensville Wells 1 to 4 and Aurora Wells 1 to 4, which are located in the Towns of East Gwillimbury and Aurora. Sodium silicate is used at the Region's groundwater sites to treat the iron levels in the water. The silicate acts to sequester the iron and keep it from precipitating and staining fixtures and laundry.</p> <p>(Term: 3 years)</p>	No. of Bids/ Contract Renewals	1**
	Contractor	National Silicates
	Previously Approved	
	Amount	\$836,546.70
<p>P-14-03</p> <p>For the supply of Engineering Services for the Nobleton South Elevated Tank. This water storage tank was constructed in 1985 and has been identified as a high priority elevated storage tank that requires rehabilitation of the coating systems. Facility upgrades have already been completed through a separate contract at this facility. This work will include a complete recoating of the Nobleton South Elevated Tank.</p> <p>(Term: 3 years 8 months)</p>	No. of Bids/ Contract Renewals	2
	Contractor	Conestoga-Rovers & Associates
	Previously Approved	
	Amount	\$259,947.00
<p>T-13-103</p> <p>For the supply of all labour, material and equipment necessary to carry out work associated with construction of the York Region Forest Stewardship and Education Centre, at 16389 Hwy. 48 in the Town of Whitchurch-Stouffville. The Forestry building was demolished in November 2013.</p> <p>(Term: 7 months)</p>	No. of Bids/ Contract Renewals	6
	Contractor	Struct-Con Construction Ltd.
	Previously Approved	
	Amount	\$3,036,600.00
<p>T-14-09</p> <p>Services for the removal of asbestos and indoor air quality testing at the Keswick Water Treatment Plant. A room by room asbestos inventory consists of determination of potential asbestos-containing materials, sampling and analysis of the bulk material and identification of the locations. Hazardous materials will be removed from the site and handled in accordance with the applicable Ministry of Environment (MOE) Regulations.</p> <p>(Term: 20 working days from the date of award)</p>	No. of Bids/ Contract Renewals	8
	Contractor	R-Chad General Contracting Inc.
	Previously Approved	
	Amount	\$161,590.00
<p>P-13-64</p> <p>For the supply of all labour, material and equipment necessary to carry out work associated with the Consultant Services for the York Durham Sewage System (YDSS) and York Wastewater Flow Monitoring System Optimization and Upgrades. The purpose of this Project is to develop a strategy and preliminary designs to create an optimized and accurate network of wastewater flow measuring devices throughout the YDSS and York trunk systems.</p> <p>(Term: 1 Year)</p>	No. of Bids/ Contract Renewals	3
	Contractor	XCG Consultants Inc.
	Previously Approved	
	Amount	\$511,173.00
<p>T-13-12</p> <p>Supply and delivery of all labour, materials and equipment necessary to carry out work associated with the construction of the Holland Landing and Green Lane Forcemains, Sanitary Sewer, Watermain and all Ancillary Works in the Town of East Gwillimbury and the Town of Newmarket.</p> <p>(Term: 440 working days from notice to commence work)</p>	No. of Bids/ Contract Renewals	6
	Contractor	North Rock Group Ltd.
	Previously Approved	
	Amount	\$13,192,241.23
**T-14-11 - Currently there is only one supplier in Canada that produces silicates, so there was only one bidder for this tender.		
CAO Awards - Environmental Services TOTAL		\$34,039,270.97
Commissioner Awards - Environmental Services TOTAL		\$0.00

**Table 3
Corporate Services
January 1, 2014 - March 31, 2014**

CAO Contract Awards

Contract and Description		
PR000611 For the supply, delivery and printing of Tickets, Snap-Set/NCR Forms, and thermal paper for Provincial Offences tickets for the York Region Provincial Offences Ontario Court of Justice. (Term: 2 years with an option to extend for 3 additional 1 year terms)	No. of Bids/ Contract Renewals	Contract Increase & Extension 3rd year
	Contractor	The Data Group of Companies
	Previously Approved	\$170,000.00
	Amount	\$85,000.00
CAO Awards - Corporate Services TOTAL		\$85,000.00
Commissioner Awards - Corporate Services TOTAL		\$0.00

**Table 4
Finance
January 1, 2014 - March 31, 2014**

CAO Contract Awards

Contract and Description		
BPO11217 For the supply, delivery and maintenance of Citrix Systems software. Citrix Systems software was implemented to provide staff with remote access to the Region's network. Support services provide Regional staff with direct access to higher-level resources that can consult on software performance concerns and expedite incident resolution. Maintenance services provide staff with access to software patches, upgrades and standard help desk support. Citrix Systems is the only vendor that can provide the maintenance and level of support required by the Region for this software. These support services are renewed annually. (Term: 5 Years with an option to renew for additional 1 year terms as required)	No. of Bids/ Contract Renewals	Contract Increase & Extension 5th year
	Contractor	Citrix Systems Inc.
	Previously Approved	\$599,560.21
	Amount	\$112,426.44
T-13-114 For the supply of all labour, material and equipment necessary to carry out work associated with the provision of IBM Cognos TMI Software Licenses and Support Services. IBM has assessed and provided the licensing requirements for the migration to the Enterprise platform. An upgrade to the Cognos Express platform is required in order to support the planned development of new applications for forecasting and modelling, along with an increased number of users. Cognos Express platform is used to support corporate salary, operating and capital budget applications. (Term: 3 Years including maintenance and support)	No. of Bids/ Contract Renewals	7
	Contractor	Deloitte Incorporated
	Previously Approved	
	Amount	\$230,584.00
T-13-30 For the supply, delivery, material and equipment required for the renewal of security software. (Term: 1 one year with an option to renew for 4 additional 1 year terms)	No. of Bids/ Contract Renewals	Contract Increase & Extension 2nd year
	Contractor	Current provider
	Previously Approved	\$117,529.08
	Amount	\$131,500.00

<p>P-13-96</p> <p>For the supply and delivery of all labour, materials and equipment necessary to carry out work associated with SharePoint Administrative Tools. SharePoint is a software program used to support several corporate business solutions, including Business Intelligence, Microsoft Project Server, and Microsoft System Centre. A number of Regional business units have also begun to use SharePoint to support project and team collaboration. The growing use of SharePoint requires enhanced management and administration tools to support functions such as data migration, backup and recovery, and auditing and reporting</p> <p>(Term: 1 year)</p>	No. of Bids/ Contract Renewals	2
	Contractor	NetDexterity Inc.
	Previously Approved	
	Amount	\$173,281.00
CAO Awards - Finance TOTAL		\$647,791.44
Commissioner Awards - Finance TOTAL		\$0.00

**Table 5
Community and Health Services
January 1, 2014 - March 31, 2014**

CAO Contract Awards		
Contract and Description		
<p>T-10-39</p> <p>To carry out a West Nile Virus Surveillance, Abatement and Adult Mosquito Trapping Program for the 2014 season.</p> <p>(Term: 1 one year with options to renew for 4 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 5th year
	Contractor	GDG Environment Ltee
	Previously Approved	\$168,300.00
	Amount	\$48,960.00
<p>T-11-41</p> <p>For the supply of all labour, material and equipment necessary to carry out work associated with Transportation Requirements for Keswick Adult Day Program. This contract increase has occurred as the result of an insurance default of another contractor on contract T-12-97. Funds from that contract are being transferred to Parkview Simcoe Bus Lines in order to provide temporary transportation services until a new tender is issued or other options are considered.</p> <p>(Term: 1 year with an option to renew for 4 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase and Fast Track
	Contractor	Parkview Simcoe Bus Lines
	Previously Approved	\$140,562.00
	Amount	\$77,000.00
<p>CT-09-02</p> <p>For the supply and delivery of approximately 200,000 litres of Ethanol Blended Gasoline and approximately 50,000 litres of Ultra Low Sulphur Diesel Fuel for the Emergency Medical Services Branch. This tender was released by York Region on behalf of the York Purchasing Cooperative in December 2009.</p> <p>Delivery Location: 80 Bales Drive East in the Town of East Gwillimbury.</p> <p>(Term: 3 years with an option to renew for 2 additional 1 year terms)</p>	No. of Bids/ Contract Renewals	Contract Increase & Extension 4th year
	Contractor	Ultramar Inc.
	Previously Approved	\$442,347.60
	Amount	\$140,930.00
CAO Awards - Community and Health Services TOTAL		\$266,890.00
Commissioner Awards - Community and Health Services TOTAL		\$0.00