

Non-Reusable Vaccine Wastage Form

SECTION 1 — INSTRUCTIONS FOR HEALTHCARE PROVIDER

- 1. Complete all mandatory fields (*).
- 2. <u>All</u> wastage of publicly funded vaccines (including opened and unopened vials/syringes/ampoules) must be reported to York Region Public Health (YRPH).
 - COVID-19 vaccine wastage must be reported on <u>COVax_{ON}</u> and the <u>Vaccination Reporting Tool (Geocortex)</u>,
 if applicable.
 - All other publicly funded vaccine wastage should be reported in Section 5 of this form.
- 3. Unopened vials/syringes/ampoules of wasted vaccines <u>must be returned</u> to YRPH with this form.
 Opened vials/syringes of wasted vaccines and COVID-19 vaccine wastage <u>must not be returned</u> to YRPH and should be disposed of locally as per regulation and guidelines by the Ministry of the Environment and Climate Change:
 - Environmental Protection Act, R.S.O. 1990, c.E.19, Regulation 347
 - C-4: The Management of Biomedical Waste in Ontario
 - Registration Guidance Manual of Generators of Liquid Industrial and Hazardous Waste
- 4. Do not return any privately funded vaccines or non-vaccine products with this form, including drugs, specimens, test kits or medical waste.
- 5. Contact vaccineinventory@york.ca or 1-877-464-9675 ext. 74033 for more information.

SECTION 2 — HEALTHCARE PROVIDER INFORMATION

*Holding Point Code (HPC): YOR NW *Premises/Provider Name

*Address *Phone number

SECTION 3 - DROP-OFF LOCATIONS

*Select Drop-Off Location. Our office hours are 8:30 a.m. to 4:30 p.m, Monday to Friday at all locations.

Newmarket Richmond Hill Georgina

17150 Yonge Street 50 High Tech Road 24262 Woodbine Avenue

Vaughan Markham

9060 Jane Street 4261 Highway 7 East

SECTION 4 — ACCOUNTABILITY STATEMENT

By submitting this form, I verify on behalf of the premises/provider that I am only returning **publicly funded** vaccines received from York Region Public Health and that all due diligence has been taken to prevent unnecessary wastage.

DID YOU KNOW?

Vaccines remain potent until the last day of the month unless a specific expiry date is labelled. For example, if an expiry states MR 2026, the vaccine can be used until March 31, 2026.

Complete and submit pages 1 and 2



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SECTION 5 – WASTAGE CODES

CCE – Cold Chain: Emergency/Natural Disaster DP – Damaged Product

CCH – Cold Chain: Human Error EQ – Excessive Quantity

CCM – Cold Chain: Equipment Malfunction EX – Expired Product

CCP – Cold Chain: Power Outage FC – Facility Closure

CTP – Cold Chain: Breach in Transit RP – Recalled Product

DE – Defective Product SV – Suspected Vaccine Contamination

DI - Discontinued Product

REMINDER: Report <u>all</u> wastage of publicly funded vaccine, including opened and unopened vials/syringes/ampoules, in the fields below. Do not return any COVID-19 vaccines or opened/punctured/used vaccines as they should be disposed of locally.

*Vaccine Name	*LOT Number	*Expiry Date (MMM-DD-YYYY)	*No. of Doses	*Wastage Code	Office Use Only		
					Full	Partial	Verified By
Example: Adacel®	1A2B3C	MAR-31-2024	4	EX			

FOR OFFICE USE ONLY	
Access York CCA Received By/Date	
Sorted By/Date	Entered on Panorama By/Date
Return ID	Return Authorization Number
Panorama Ship Status Updated By/Date	