

[Letterhead of Consultant]

[Date]

The Regional Municipality of York
17250 Yonge Street
Newmarket, ON L3Y 6Z1

Attention: **[Region contact]**

Re: Letter of Reliance
[Property Information e.g., municipal address and/or Legal Description, Region's File number]

[Name of consultant] has prepared the following report(s) on behalf on **[Name of developer/ owner]** (Client):

- *Insert title, date and file number of report,*
- *** if there is more than one report please list them all with the information above.*

We confirm the above-noted report(s) including the representations, assumptions, findings, opinions and recommendations contained in the report(s), can be relied on by The Regional Municipality of York (York Region) notwithstanding any statement to the contrary contained in the report(s) and excluding any limitation on liability agreed to by the Client.

The report(s) **[was/were]** prepared, developed and performed in a manner consistent with the accepted level of skill and care ordinarily exercised by a reasonable environmental professional under similar conditions and the report(s) were prepared in general accordance with the requirements of Ontario Regulation (O. Reg.) 153/04, as amended.

Yours truly,
[Name of Consultant]

***Please note [this section to be removed before finalization of letter]:*

- *York Region WILL NOT accept liability restricted to the fees paid to the environmental consultant. York Region requires no less than one million dollars (\$1,000,000) of professional liability insurance.*
- *York Region WILL NOT accept liability expiring prior to the expiration of the applicable limitation period.*
- *Reliance letters must be sent to York Region in draft form for review and approval.*