

APPLICATION CHECKLIST

Use this checklist to make sure you have:

- Completed all sections of the form
- Signed pages 9 and 10
- Completed the building selection form
- Included copies of Canadian birth certificates, Canadian passport, landed immigrant, permanent resident card or refugee claimant documents for ALL members of the household

If you do not complete all sections of this application form or do not include citizenship documentation for all household members, we may be required to send your application back without placing you on the waiting list.

Your completed application form can be mailed or delivered to:

**The Regional Municipality of York
Community and Health Services Department
Housing Access Unit
55 Eagle Street West
Newmarket, ON L3Y 8W5**

**Phone: 905-830-4444 ext. 0 or
Toll free 1-877-464-9675**

APPLICATIONS WILL NOT BE ACCEPTED BY FAX.

Note:

Personal information contained on this form or in attachments is collected, pursuant to *the Social Housing Reform Act, 2000*, Sections 162, 163, 164 and 165 or the Municipal Freedom of Information and Protection of Privacy Act, (R.S.O. 1990, c M.56).

This information will be used to determine suitability and eligibility for housing applied to, continuation of housing and the appropriate rent scale and rent geared-to-income charge. Personal information may be disclosed to housing providers, other municipal or provincial departments and agencies that assist in the provision of social housing and social agencies providing social assistance to the applicant

All applicants must consent to the verification, disclosure and the transfer of information given on this form and attachments by or to any of the above entities and you are required to provide supporting material for the purpose of processing the application.