Click here to enter date

Click here to enter text.

Click here to enter text.

Click here to enter text. ON Click here to enter text.

Dear Click here to enter text.:

**Re: Notice of rent subsidy change – increase to market rent**

We have completed a review of your rent subsidy. Based on the review, your rent will increase to the market rent amount of $**Click here to enter amount.** per monthon **Click to enter a date.**.

Your rent is calculated as follows:

|  |  |
| --- | --- |
| Market rent for your unit | $0,000 |
| Other charges: [list each charge separately] | $000 |
| Your total monthly rent | $000 |

Your rent is increasing because your household income has increased. You will continue to be eligible for a rent subsidy if your income decreases over the next 24 months. Please let me know right away if you experience a significant decrease in income.

After 24 months you will no longer be eligible for a rent subsidy and you will continue to pay the market rent for your unit. If your income decreases after that time and require a rent subsidy, you will need to reapply to York Region’s Subsidized Housing Wait List.

**Decision Review**

If you disagree with this decision, you can request a review. Reviews are done by the Regional Municipality of York. You can get a Request for Review Form from me or you can get one online at [www.york.ca](http://www.york.ca)/housing. You must submit your completed request form to our office by Click to enter a date. [15 days]. You must still pay your rent while applying for a review**.** If you do not request a review, this decision will be final.

Please contact me if you have questions about this decision.

Sincerely,

Click here to enter text.

Click here to enter text.